

TOTAL A

MINUTES OF THE BODENHAM FLOOD PROTECTION GROUP'S MEETING AT THE SIWARD JAMES CENTRE AT 7.30PM ON TUESDAY, 24 APRIL 2018

ACCITAN

ITEM	ACTION
ITEM 1 - WELCOME AND INTRODUCTION	
1. The Chairman welcomed members to the Group's April Meeting and said that he had nothing to report on the subject of flood risk. Until the sunshine of last week, there had been plenty of rain, but not enough to cause any particular concern.	
2. <u>Apologies</u> . Owing in part to a committee meeting arranged by the Gardening Club at short notice, there were only 10 members present and apologies were received from Cllr Baker, Mr and Mrs Bowden, Mrs Burnill, Mrs Davies, Mr and Mrs Dowler, Mrs Fryer, Miss Gibson, Mrs Griffiths, Mr Harris, Mr Maxwell, Mr Rice, Mr Sebbage, and Mr and Mrs Schwartz,.	
ITEM 2 - MINUTES OF THE LAST MEETING	
3. The Chairman asked members to approve the Minutes of the March Meeting. These had been circulated earlier with the Agenda and were also available in hard copy on the tables. Approval of the Minutes was proposed by Cllr Tilford, seconded by Cllr Clark and agreed.	
ITEM 3 – MATTERS ARISING	
4. BFPG 10th Anniversary. The Chairman recalled that at the March Meeting it had been agreed that an event to celebrate the work of the BFPG should be held on Sunday, 9 September 2018. The Secretary has booked the Parish Hall from 5.00pm on Saturday, 8 September to set up the Hall, with the event taking place from 10.00am to 3.00pm the following day. A sub-committee has been formed to discuss the format for the event. At present it consists of Mr Maxwell, Cllr Tilford, Mrs Bowden, Cllr and Mrs Clark and Miss Easson. Their first meeting will take place at Millcroft Farm on the evening of Monday, 30 April. If anyone else feels that they can contribute and would like to join the Committee, please let the Secretary know.	All
5. Flood Insurance . The Chairman reminded members that the Secretary had attached to the Minutes of the March Meeting a list of insurance firms and brokers specialising in flood insurance approved by Mrs Mary Dhonau. Mrs Dhonau is still interested in any feedback which members can provide about these or other insurance agents or brokers with whom they have had dealings. She can be contacted at mary.dhonau@gmail.com .	All

ITEM	ACTION
ITEM 4 - TREASURER'S REPORT	11011011
6. On behalf of the Treasurer, the Chairman reported that at the end of March the balance of the account had been £4,021.23. There has been no income or expenditure during April, so the balance remains the same.	
ITEM 5 – ANNUAL REPORT	
7. The Chairman noted that the draft of the Group's Annual Report had been circulated by email and that hard copies were also available on the tables. The Report has to be submitted to the Parish Clerk by 1 May in advance of the Annual Parish Meeting on 14 May and the Chairman asked any member who has any comments on the draft, or who wishes to submit any amendments to it, to let him have these as soon as possible to allow him to meet the 1 May deadline.	All
ITEM 6 – THE GENERAL DATA PROTECTION REGULATION	
8. The Chairman drew members' attention to the General Data Protection Regulation (GDPR) which comes into force on 25 May 2018 and outlined its provisions. He confirmed that the Parish Council had been preparing the necessary policy documents to comply with it and that, since the BFPG operates under the aegis of the Parish Council, it will be covered by the Council's arrangements. However, BFPG members will all have to be approached to provide their written consent to their personal details continuing to be held on the Group's database.	
ITEM 7– FUTURE EVENTS	
9. <u>Annual Barbecue</u> . Mr and Mrs Schwartz have very kindly agreed to host the Annual BFPG Barbecue at Willow Cottage, Maund Bryan. The following points were discussed	
 <u>Dates</u>. Three dates have been suggested: Saturday 14 July, Saturday 21 July or Saturday 28 July. Members are asked to check their diaries for July and suggest which date would be the most suitable. <u>Barbecue Set</u>. Cllr Clark confirmed that the BFPG barbecue set held by him will be available for the event. There is a large gas barbecue at Millcroft 	All
 Farm which is also available. The Secretary will arrange for this to be transported to Willow Cottage. Mini Marquee. Cllr Clark has offered the use of his mini-marquee. The Secretary will ask Mrs Schwartz to deal directly with him. Mrs Schwartz also asked for additional gazebos for the event to allow for a wet weather 	Secretary
programme. The Secretary confirmed that there would be a small 9m x 9m available from Millcroft Farm and that should more covered area be required, she would make further enquiries.	All Secretary
• Funding . There was £40 remaining in the Leisure Account element of the BFPG account which covers donations specifically given to the Treasurer for the Group's leisure activities. It was proposed by Ms Tremain, seconded by Mr George and agreed that this amount should be made available to Mrs Schwartz to help defray the costs of the event.	Secretary
• Salads. Mrs Schwartz has said that she will produce all the salads and	
 bread, as well as nibbles and condiments, for the event. Puddings. Mrs Schwartz has asked that those members attending bring puddings with them for the event. Drinks. All those attending are asked to bring either an alcoholic or non 	All

ITEM	ACTION
 alcoholic drink with them. <u>Cutlery and Crockery</u>. The BFPG's cutlery and crockery is held at Millcroft Farm and will be available for the event. The Secretary will liaise with Mrs Schwartz on this. <u>Seating</u>. There will be sufficient seating at Willow Cottage for the event. 	All
The Annual Fund-Raising Quiz Night. The Secretary has been in touch with Mrs Griffiths who, for the past three years, has organised the important fundraising Quiz Night. Unfortunately, owing to personal circumstances, Mrs Griffiths has had to withdraw her offer of help in organising the event this year. The Chairman asked if there were any other members who would like to get together and take this on. Mrs Griffiths has very kindly agreed to discuss what is required to put on the event. Because fewer members were present than normal, it was suggested that this item should be brought forward for discussion at the May Meeting when more members would be present.	Secretary
11. Working Party Sessions.	
a. It had been agreed that the first working party session for 2018 would be held on Friday, 27 April The Chairman suggested that it would be sensible to start at the upstream end of the Millcroft Brook in the Village. It was agreed, therefore, that those able to take part should meet in the Hamwyn Joinery car park at 6.00pm. (Afternote: Owing to heavy rain, this session was cancelled).	
b. It was agreed that the future working party sessions would be every fortnight, with the next ones being on Friday 11 May and Friday, 25 May meeting at 6.00pm, the location to be notified by the Secretary. (Afternote: The Working Party on Friday, 11 May will meet at Hamwyn Joinery at 6.00pm. The Secretary will send out a reminder nearer the date).	All Secretary
12. Annual Bonfire Party . It was agreed that the date for this would be Saturday, 6 October at 6.00pm at Millcroft Farm . Members were asked to note this date in their diaries.	All
ITEM 8 – ANY OTHER BUSINESS	
 13. <u>UK Flood Barriers</u>. The Chairman recalled that at the March Meeting he had mentioned that he had heard that UK Flood Barriers were likely to go into receivership. It has now been formally announced that this has happened. 14. <u>Date of the Next Meeting</u>. The next Meeting will be held at the Siward James Centre at 7.30pm on Tuesday, 29 May 2018. 	All
15. There being no further business the Meeting closed at 8.00pm.	