

BODENHAM PARISH HALL MANAGEMENT

Minutes of Committee Meeting

Held 7th November, 2018 at 7.30pm

PRESENT: Robin Knott, Bob Clarke, Bob Bowden, Ian Linton, Robert Parker, Richard Layton, Gwenllian Bowden, Ann Hartfield, June Stephens.

APOLOGIES: Ida Knott.

MINUTES OF MEETING 12th SEPTEMBER: These had been circulated prior to this meeting were approved by all and signed by the Chairman.

MATTERS ARISING: There were none.

TREASURER'S REPORT: B. Clarke reported we have £7,300 in the bank with no bills outstanding. Money is in reserve for the replacement of the Boiler Room door and the Tennis Club window. The Gold Account has been closed. There is an outstanding hiring charge of £342 and a reminder has been sent to the Tai Chi hirer. Last year's figures will be forwarded to the Charity Commission.

HALL POLICIES: Following a meeting with G. & B. Bowden, R. Knott had e-mailed three documents to all committee members for consideration. R. Knott is, at present, dealing with a policy relating to Money Laundering. A discussion took place on each policy and, subject to minor alterations, all the committee agreed to these policies.

FLICKS IN THE STICKS: J. Stephens reported that at the showing in October only 17 persons had attended. The next film on the 9th November is "The Darkest Hour" with "The Greatest Showman" on the 14th December. It had been decided not to show the film "Edie" as a Borderline event but will be shown at a Flicks in the Sticks evening.

PARISH HALL MAINTENANCE: G. Bowden had instructed Tom Dines (Electrician) to check on one of the outside lights; to carry out PAT testing required and to quote for a new hand dryer in the kitchen.

Secretary's Postscript – Following an inspection of the heating programme with G. Bowden and R. Knott, Tom had not been able to solve the question "can we move the heating programmer into the Boiler Room". This question arose because, as last winter, someone is turning the heating Off altogether and G. Bowden is tired of having to come and check if the heating is on, (most times it is Off). She has taped up and put a suitable notice on the programmer and hopes that this will act as a deterrent.

R. Parker will re-paint the yellow hatching lines when the weather conditions are more suitable.

B. Clarke will forward a list of work, needed to be carried out at the Parish Hall, to the Parish Council.

ANY OTHER BUSINESS: A Hartfield report that Kathy Tremain has shown an interest in the position of Booking Secretary. R. Knott will contact her with more details.

G. Bowden will contact the Editor of the Bodenham Parish Newsletter with the alterations to Emma Caldwell's class times and class cancellation.

DATE OF NEXT MEETING: Wednesday 9th January, 2019 at 7.30pm.

The Chairman closed the meeting at 8.55pm and thanked all the committee for their support during the last year.

Signed

Date