

BODENHAM PARISH COUNCIL

Minutes of a Meeting of BODENHAM PARISH COUNCIL Held on Monday, 10th January 2011 at the Seward James Centre at 7.30 p.m.

Present: Cllr Avery, Cllr Clark, Cllr Davis, Cllr Herbert, Cllr James-Moore, Cllr Knott, Cllr Ling, Cllr Mitcheson, Cllr Mullenger and Cllr Tilford, together with the Parish Clerk.
Cllr Grumbley was also in attendance.

Five members of the public were present at the start of the Meeting.

1. **Apologies for Absence.** No apologies for absence were received.
2. **Declarations of Interest.** There were no declarations of interest.
3. **Minutes of the Previous Meeting.** The Minutes of the previous Meeting held on 6th December were approved and signed.
4. **Matters Arising.** There were no matters arising from the previous minutes.
5. **Progressing Outstanding Issues.**
 - 5.1 **Highway Defects – Protection of Grass Verges in Church Road.** Cllr Tilford reported that Mr Ray Taylor was waiting for the weather to improve, but hopes to start the work shortly.
 - 5.2 **Speeding Traffic on the A417.** No response had been received to the letters which had been sent on this matter. It was agreed that the Clerk would seek responses.
 - 5.3 **Provision of a Handrail for the Footpath Adjacent to the Southern End of The Green.** Cllr Tilford proposed that quotations should be sought for this work. **It was agreed that the Clerk would seek quotations from Mr Ray Taylor, Mr Robert Parker and Mr Sean Stanley.**
 - 5.4 **Parish Website.** Cllr Mitcheson reported that a meeting would be held shortly to finalize the specification for Phase 2 of the website and that Alpha Web Design would then be asked to assess how much could be implemented from the available funding. Cllr Mitcheson also reported that he is awaiting the analysis of the Community-Led Plan data, so that appropriate extracts from it can be placed on the website.
 - 5.5 **Community-Led Plan (CLP).** Cllr Ling reported that the research team at Herefordshire Council have indicated that the basic analysis of the CLP questionnaires will be finished shortly and that there was now some prospect of funding becoming available for a detailed analysis and full report to be completed as well.

- 5.6 **Bus Shelter Roofs.** Cllr Tilford reported that two funding requests for replacement of the bus shelters had been submitted to Herefordshire Council and responses were awaited.
- 5.7 **Additional Name on the War Memorial.** Cllr Davis reported that further investigation was in progress, but that it was likely that there would only be one name to be added to the memorial, and the widow of that person would be contacted before proceeding.
- 5.8 **Road Safety – Ketch Lane/Millcroft Road Junction.** Action by Amey on repainting the white lines is still awaited.
- 5.9 **Ownership of the Parish Hall and the Car Park.** Cllr Tilford reported that he had spoken to Ms Sue Newbould, who had informed him that her work on registration was still in progress.
- 5.10 **A417 Footpath Extension near England’s Gate.** Cllr Tilford went on to say that no replies had been received to previous letters and that an opportunity to provide input to the screening process for inclusion in the next three year footway improvement programme was still awaited.
- 5.11 **Unauthorized Signage on Public Roads.** Action by the Highway Authority is still awaited.
6. **Issues Raised by Members of the Public.** Mrs Eileen Watson said that the state of the white lines at the Ketch Lane/Millcroft Road junction was a serious cause for concern and that the Parish Council should push for action. Cllr Tilford agreed, but noted that the work had already been accepted by Amey and now simply depended on its priority within their programme.
7. **Parish Walk.**
- 7.1 A list of items identified during the parish walk had been received from Amey. Cllr Clark reported that action had already been taken on most of the smaller items on the list. Cllr Ling suggested that an item be included in the Newsletter publicising this.
- 7.2 Cllr Tilford reported that a section of the wall along the Millcroft Brook near the Ketch Lane/Millcroft road junction had collapsed and that Amey had fenced off the area around the collapse.
8. **Parish Litter Pick.** Cllr Davis said that he had been approached by a member of the public, who was concerned about the amount of litter in the Parish, particularly in Hollybush Lane. Cllr Ling reported that litter was a concern which had been raised in responses to the Community-Led Plan questionnaire and that five people had volunteered to help with clearing it. He added that he would organize a litter pick when the weather improves.
9. **Playground Slide.** Cllr Davis reported that he had received a quotation of £483 for a slide. This did not include fitting, which would probably need to be carried out by an outside contractor. Cllr Tilford suggested that the Parish Council should consider the matter at a later date. Cllr Grumbley suggested that funding should be sought under the Herefordshire Pride scheme. **It was agreed that the Clerk should ask Cathy Arthurs at Herefordshire Council about this before the March meeting.**

10. **New Name on the War Memorial.** Cllr Davis said that he would investigate the matter further and would report to the next meeting of the Parish Council.

11. **Finance.**

11.1 Cllr Tilford asked about future income. **It was agreed that the Clerk would check the Public Works Loan Board account.**

11.2 **Monthly Accounts Statements.** Cllr Ling presented the statement of accounts, which was approved and is attached as Annex A.

11.3 **Outstanding Invoices.** Cllr Tilford reported that two new invoices had been received. Cheques were raised for the following amounts:

Siward James & Arkwright Trust	£14
Siward James & Arkwright Trust	£30

12. **Planning Applications.**

12.1 **DMN/103055/FH, Berrington Cottage.** Cllr Tilford noted that this application had been approved by Herefordshire Council.

12.2 **DMN/102829/L, Maund Farm.** Cllr Tilford reported that this application has been refused by Herefordshire Council on the grounds that no further extension is permitted after the initial conversion of a property from agricultural to domestic use.

12.3 **DMN/103314/FH, 1 Berrington Drive, (Bay Window).** **It was agreed that the Parish Council has no objection to the application.**

12.4 **DMN/103341/FH, Dalarma, Church Walk (Replacement Garage with Hobbies Room/Store).** Cllr Tilford reported that this was a re-application and that the applicant had sought advice from the Planning Department at Herefordshire Council. Cllr Tilford understood that a Planning Officer had advised that the application should be scaled down, but that the applicant's agent had ignored this advice. Cllr Tilford asked whether, even though the height of the ridge had been reduced by 1.4 metres from the first application, Councillors considered that the plan still had an adverse impact. Cllr Mullenger said there was still an adverse impact and agreed that the Planning Officer's advice had been ignored. Cllr Mitcheson drew attention to the requirement that an application in such a location should actually enhance the conservation area. The present application did not do so and he felt that, at the very least, the Planning Officer's advice should be followed. He suggested that the Parish Council would have no objection if, as a minimum, the Planning Officer's comments on the scale of the proposed build and the relocation of one of the outbuildings to the far end of the site were followed. **This was agreed.**

13. **Updates.**

13.1 **Speed Indicator Device (SID).**

13.1.1 Cllr Tilford said that the SID was currently located in display mode East of the war memorial facing towards Dinmore and that it will be in covert mode later.

13.1.2 Cllr Tilford reported that, when the SID was located along the C1125 at Bodenham Moor:

- There were 1166 traffic movements in a week.
- The average speed was 27.725mph.
- There was an increase in average speed after public house closing time, especially on Thursday and Friday evenings.
- Speeds were also above the average between 8am and 9am and between 3pm and 4pm.

13.1.3 Cllr Ling suggested that a report on the data should be included in the Newsletter.

13.1.4 Cllr Grumbley reported that storage of the SID in the Parish Hall was proving problematical. Cllr Knott said that he would report on this after the next meeting of the Parish Hall Committee.

13.2. **Bus Shelters.** Cllr Tilford reported that an application has been submitted to Herefordshire Council for a grant towards the replacement of the bus shelters.

13.3 **PROW BM13.** Cllr Tilford reported that the Regulatory Committee of Herefordshire Council had upheld extinguishment on 7th December 2010. Cllr Grumbley added that there would be a public enquiry because of objections to the extinguishment order and that the Parish Council would need to demonstrate that there was support for the order from the village.

14. **Correspondence.** The Clerk reported that the following correspondence had been received:

- the November Herefordshire Partnership Quarterly Economic Bulletin.
- from Herefordshire Council regarding the water supply at Dinmore Spout.
- from The West Mercia Police Authority about consultation.
- from the British Legion about their Great Poppy Weekend in June 2011.

15. **Any Other Business.**

15.1 **Queen's Diamond Jubilee Celebrations in June 2012.** Cllr Tilford reported that a letter had been received from the Lord Lieutenant of Herefordshire requesting ideas from parish councils for projects to celebrate the Queen's Diamond Jubilee. He asked for the Parish Council's views. Cllr Ling asked about funding. Cllr Grumbley recalled the Queen's Golden Jubilee, at which souvenir leaflets had been purchased, but no funding had been available for street parties. Cllr Ling remarked that responses to the Community-Led Plan questionnaires might contain appropriate suggestions. Cllr Tilford added that at the Millenium souvenir mugs were produced for the children of the village. Cllr Mitcheson pointed out that the letter referred to celebrations in Hereford City itself and suggested that the Parish Council should therefore not give it priority but concentrate on its own local projects. **It was agreed that an item should be placed in the Newsletter asking for suggestions for projects. It was also agreed that there was no need to reply yet to the Lord Lieutenant's letter.**

15.2 **Parish Hall Projector.** Cllr Grumbley reported that a new film projector was in operation at the Parish Hall for films, but it was also available for wider use. No decision had yet been taken about charges for its use.

- 15.3 **Dinmore Spout Signage.** Cllr Clark reported that the sign at Dinmore Spout was still missing.
- 15.4 **Grit Bins.** Cllr Clark asked that the Parish Council start a list of additional grit bins required.
- 15.5 **Playground Fence.** Cllr Clark reported that there are two broken slats in the play area fence.
- 15.6 **Bodenham Flood Protection Group (BFPG) Records.** Cllr Clark asked about the location of the BFPG's records. The Clerk agreed to check what records he held.
- 15.7 **Queenswood and Bodenham Lake Advisory Panel.** Cllr James-Moore gave an update on discussions at the recent meeting of the Queenswood and Bodenham Lake Advisory Panel.
- 15.8 **Potential Bus Service Reductions.** Cllr Davis requested support for opposing bus service reductions. Cllr Grumbley reported that there were no planned changes to arrangements for over-60s bus passes, but bus subsidies are examined every year. He added that he felt that the 426 service was reasonably secure, apart, possibly, from the part of the service which runs *via* Risbury and Stoke Prior.
16. **Date of Next Meeting.**
- 16.1 There being no other business, the Meeting ended at 9.00pm.
- 16.2 The next Meeting of the Parish Council will be held on 7th February at 7.30pm.

	CUMULATIVE	DECEMBER
BALANCE AT 5 APRIL		BALANCE AT 18 NOVEMBER
LLOYDS	23769	7877
BANK OF IRELAND	5660	0
TOTAL BALANCE	29429	7877
INCOME		
BANK OF IRELAND	5660	
ADVERTISING	1488	146
VAT		
REFUND	5864	
PARISH HALL LOAN	15749	375
COMMUNITY PLAN	750	
PRECEPT	8150	
FLOOD GROUP	700	430
TOTAL INCOME	38361	951
EXPENSES		
CAR PARK LOAN	750	
COMMUNITY PLAN	1640	
BANK OF IRELAND	5660	
CLERK SALARY	924	152
CLERK EXPENSES	336	
CAR PARK	39548	
CHURCH LANE SIGNS	151	
LAND REGISTRATION	251	
INSURANCE	598	
WEBSITE	200	
NEWSLETTER	1072	
FLOOD GROUP	906	
ADVERT	57	
COUNCIL HALL RENTAL	141	
MESH SAND BAG CAGE	165	
SOCIETY OF COUNCIL CLERKS	66	
SIDS	5312	
PLAYGROUND INSPECTION	52	
AUDIT	335	
PARISH HALL GRANT	800	
PRINTER	150	
BRITISH LEGION GRANT	50	50
TOTAL EXPENSES	59164	202
BANK ACCOUNT 5 NOVEMBER	8626	8626

542

CHEQUES RAISED NOT BANKED

WEB SITE 200
NEWSLETTER PRINTING 680

TOTAL 880

CHEQUES/INCOME NOT BANKED

ADVERTISING 42

TOTAL 42

BALANCE 7788

INVOICES AWAITING APPROVAL

FLOOD GROUP 44

TOTAL 44

BALANCE 7744

REPRESENTATION OF ACCOUNTS

LADYCLOSE ORCHARD 158

FLOOD GROUP 1152

COMMUNITY PLAN 610

PARISH COUNCIL 5824

FUTURE COMMITTED EXPENDITURE

WEBSITE 100
COMMUNITY PLAN 750
CAR PARK LOAN 750

TOTAL 1600

FUTURE INCOME

COMMUNITY PLAN 750

TOTAL 750

REMAINING FUNDS 4974