

BODENHAM PARISH COUNCIL**Minutes of a Meeting of BODENHAM PARISH COUNCIL
Held on Monday, 7th February 2011 at the Seward James Centre at 7.30 p.m.**

Present: Cllr Avery, Cllr Clark, Cllr Davis, Cllr James-Moore, Cllr Knott, Cllr Ling, Cllr Mitcheson, Cllr Mullenger and Cllr Tilford, together with the Parish Clerk.
Cllr Grumbley was also in attendance.

Five members of the public were present at the start of the Meeting.

CSO Stephanie Annette addressed the Meeting and outlined organizational changes due to be implemented within West Mercia Police. The main change will see Bodenham policing centralized on Leominster.

1. **Apologies for Absence.** An apology for absence was received from Cllr Herbert
2. **Declarations of Interest.** Cllr James-Moore declared an interest in respect of Item 10.2.
3. **Minutes of the Previous Meeting.** After noting that pages 543 and 544 were duplicates of pages 541 and 542 and should be deleted, the Minutes of the previous Meeting held on 10th January were approved and signed.
4. **Matters Arising.**
 - 4.1 **Minute 15.3.** Cllr Clark reported that the warning notice at Dinmore Spout has been replaced.
 - 4.2 **Minute 15.5.** Cllr Clark reported that the slats in the playground fence have been repaired and that the area has been tidied.
 - 4.3 **Minute 15.8.** Cllr Grumbley said that he had mentioned at the previous Meeting that a restriction might be placed on bus passes to the effect that they could not be used before 9.30am.
5. **Progressing Outstanding Issues.**
 - 5.1 **Highway Defects – Protection of Grass Verges.** Cllr Tilford reported that Mr Ray Taylor had not yet been able to obtain oak posts, but expected to do the work shortly.
 - 5.2 **Speeding Traffic on the A417.** Replies were still awaited to letters sent to Mr Andrew Lee-Jones and the Highway Authority.
 - 5.3 **Provision of a Handrail for the Footpath Adjacent to the Southern End of The Green.** Cllr Tilford reported that none of the requested quotations had been received, but added that Mr Derek Pritchard would do the work for £185. **It was agreed that this quotation should be accepted** (proposed by Cllr Davis and seconded by Cllr Clark).
 - 5.4 **Parish Website.** Cllr Mitcheson reported that a draft specification for Phase 2 of the Website has been produced. However, he is still awaiting the return of the

Community-Led Plan questionnaires, so that any suggestions in them as to how the Website could be improved can be taken into account in the Phase 2 upgrade.

- 5.5 **Community-Led Plan (CLP).** Cllr Ling reported that the research team at Herefordshire Council has analyzed the data and produced a summary report, which has been passed with the questionnaires to an external consultant, who, it is hoped, will now complete a fully detailed report. Cllr Ling also reported that he had been in contact with Isobel Gordon at Herefordshire Council.
- 5.6 **Bus Shelter Roofs.** Cllr Tilford reported that work began on the bus shelters on Monday, 7th February and was expected to be completed by the end of the week.
- 5.7 **Additional Name on the War Memorial.** Cllr Davis reported that Cllr Mullenger had found that there are two names on the war memorial which are not on the brass plaque in the church. Cllr Davis said that he would follow this up.
- 5.8 **Provision of a Playground Slide.** Cllr Davis reported that he had spoken to Mr Robert Parker, who had built the playground. Mr Parker recommended that the work of installing the slide should be done by a specialist. **It was agreed that the Clerk should obtain quotations and then make an application for a grant under the Herefordshire Pride scheme.**
- 5.9 **Road Safety – Ketch Lane/Millcroft Road Junction.** Action by Amey on repainting the white lines is still awaited.
- 5.10 **Ownership of the Parish Hall and the Car Park.** Cllr Tilford reported that this matter is still ongoing.
- 5.11 **A417 Footpath Extension near England’s Gate.** Cllr Tilford reported that no replies had been received to previous letters and that an opportunity to provide input to the screening process for inclusion of the project in the next three year footway improvement programme was still awaited. **It was agreed that the Clerk would check that the project is on Amey’s list.**
- 5.12 **Unauthorized Signage on Public Roads.** Action by the Highway Authority is still awaited.

6. Issues Raised by Members of the Public.

- 6.1 **Bus Pass Start Times.** Mrs Eileen Watson asked for clarification of bus pass start times. Cllr Grumbley said that the start time of 9.30am will be introduced at the beginning of the next financial year, if this is agreed by Herefordshire Council at a meeting in early March. Cllr Tilford reported that he had received an email from Mr Steve Lavender on the anomalies which arise from a 9.30am start. For example, passengers travelling from Bodenham to Hereford might have to pay, while passengers traveling from Marden might not have to pay. Cllr Grumbley suggested that bus timetables might be changed in order to prevent this situation.
- 6.2 **Litter Bin Emptying.** Mrs Ronnie Parker requested that the litter bin adjacent to bus shelter opposite England’s Gate Inn be emptied more frequently.
- 6.3 **Dog Fouling.** Mrs Babs Mitcheson reported that dog fouling was continuing in Millcroft Road, especially on the grass outside No. 21. Cllr Clark remarked that he had also seen dog fouling in other parts of the Road. Cllr Tilford suggested that

another notice could be placed in the *Newsletter*. Cllr Grumbley suggested contacting the Community Protection Team, of which the Dog Wardens form part.

7. **Royal British Legion Poppy Weekend (10-12 June 2011).** Cllr Mitcheson said that the Parish Website could be used to seek ideas for the Poppy Weekend. Cllr James-Moore suggested putting an article in the *Newsletter*, adding that the date of the Poppy Weekend coincided with the Church Fete and that a joint activity might be possible. **It was agreed to put an article in the *Newsletter* and on the Website.** Cllr Tilford also offered to speak to Mrs Veronica Howell about the Poppy Weekend.
8. **Requests for a Grit Bin Adjacent to the Railway Inn.** Cllr Tilford reported that a request had been received for a grit bin to be placed near the Railway Inn. He suggested adding the request to the list of locations to be sent to Amey in June.
9. **Finance.**
 - 9.1 **Monthly Accounts Statements.** Cllr Ling presented the statement of accounts, which was approved and is attached as Annex A. He commented that the level of reserves is the lowest since he took over the management of the accounts.
 - 9.2 **Outstanding Invoices.** Cllr Tilford reported that two new invoices had been received. Cheques were raised for the following amounts:
 - Bodenham Parish Hall £49
 - Clerk's expenses £43
10. **Planning Applications.**
 - 10.1 **DMN/110069/FH, Rheola Meadow, Isle of Rhea (extension).** **It was agreed that the Parish Council has no objection to the application.**
 - 10.2 **DMN/110032/F, The Houghton Project, Houghton Court (construction of a greenhouse and lean-to WC).** **It was agreed that the Parish Council has no objection to the application.**
 - 10.3 **DMN/103314/FH, 1 Berrington Drive.** This planning application has been granted by Herefordshire Council.
11. **Correspondence Not Previously Circulated.** There was no correspondence which had not been previously circulated.
12. **Any Other Business.**
 - 12.1 **Elections on 5th May.** **It was agreed that an item should be placed in the *Newsletter* about the elections, which are to be held on 5th May, to encourage people to stand for the Parish Council.**
 - 12.2 **Bus Stop by the Green.** Cllr Davis reported that he had had a request from a member of the public to widen the footpath near to the bus stop by the Green by taking the grass bank back a little. When large vehicles pass this point, they are uncomfortably close to pedestrians. **It was agreed that the Clerk would ask Amey to widen the footpath.**

12.3 **Large Vehicles Using Chapel Lane.** Cllr Clark reported that a resident of Chapel Lane had complained to him about the increase in large vehicles using the Lane. The resident had seen six vehicles in an hour. Cllr Clark added that the ditch had been forced in at one point and needs to be pulled out again. Cllr Tilford commented it was very difficult to take action over the increase in traffic. Cllr Grumbley reported that large vehicles going to and from the grain store must travel directly from the A417, but that this did not apply to lorries accessing local farms. He suggested that more information should be obtained about the vehicles and their ownership.

12.4 **District Councillor's Comments.**

12.4.1 Cllr Grumbley reported that Herefordshire Council has published details of its strategy to provide superfast broadband throughout the county. There are 3 targets:

1. All homes and premises should have access to broadband at speeds of 4Mbps by the end of 2012.
2. By 2015 90% of homes and all businesses should have 40Mbps download and 10Mbps upload speeds.
3. By 2020 50% of homes and businesses should have the opportunity to access 100Mbps download speed with a choice of upload speeds.

12.4.2 Cllr Ling asked how Herefordshire Council would benefit from these changes. Cllr Grumbley replied that the changes would stimulate economic activity.

12.5 **SID Update.** Cllr Tilford reported that the SID was now in Millcroft Road for a week in overt mode and a week in covert mode. Data from the period when the SID was located on The Moor suggest that drivers slow down when the SID is in overt mode since, while some 60% were exceeding the speed limit on entry, only 39% were doing so on exit. Cllr Tilford added that the general aim of the SID was to slow drivers down and that this seems to be being achieved.

12.6 **Parish Hall Update.** Cllr Ling reported that Mrs Mary Nickols has been appointed to address publicity, marketing and fundraising matters. He also reported that:

- A 100 Club is to be established.
- A duck race will be held on 26th June.
- 'The Kings Speech' is booked for Friday, 6th May.
- The Border Arts Festival starts in April.

13. **Date of Next Meeting.**

13.1 There being no other business, the Meeting ended at 8.45pm.

13.2 The next Meeting of the Parish Council will be held on 7th March at 7.30pm.

	CUMULATIVE	JANUARY
BALANCE AT 5 APRIL		BALANCE AS AT 17 DECEMBER
LLOYDS	23769	8626
BANK OF IRELAND	5660	0
TOTAL BALANCE	29429	8626
 INCOME		
BANK OF IRELAND	5660	
ADVERTISING	1530	42
VAT		
REFUND	5864	
PARISH HALL LOAN	15749	
COMMUNITY PLAN	750	
PRECEPT	8150	
FLOOD GROUP	700	
TOTAL INCOME	38403	42
 EXPENSES		
CAR PARK LOAN	1500	750
COMMUNITY PLAN	1640	
BANK OF IRELAND	5660	
CLERK SALARY	1076	152
CLERK EXPENSES	336	
CAR PARK	39548	
CHURCH LANE SIGNS	151	
LAND REGISTRATION	251	
INSURANCE	598	
WEBSITE	400	200
NEWSLETTER	1752	680
FLOOD GROUP	906	
ADVERT	57	
COUNCIL HALL RENTAL	141	
MESH SAND BAG CAGE	165	
SOCIETY OF COUNCIL CLERKS	66	
SIDS	5312	
PLAYGROUND INSPECTION	52	
AUDIT	335	
PARISH HALL GRANT	800	
PRINTER	150	
BRITISH LEGION GRANT	50	
TOTAL EXPENSES	60946	1782
BANK ACCOUNT 17 JANUARY	6886	6886

CHEQUES RAISED NOT BANKED

FLOOD GROUP	44
TOTAL	44

CHEQUES/INCOME NOT BANKED

ADVERTISING	175
FLOOD GROUP	20
TOTAL	195

BALANCE	7037
----------------	-------------

INVOICES AWAITING APPROVAL

HALL RENTAL	49
CLERK EXPENSES	44
TOTAL	93

BALANCE	6944
----------------	-------------

REPRESENTATION OF ACCOUNTS

LADYCLOSE ORCHARD	158
--------------------------	------------

FLOOD GROUP	1172
--------------------	-------------

COMMUNITY PLAN	610
-----------------------	------------

PARISH COUNCIL	5004
-----------------------	-------------

FUTURE COMMITTED EXPENDITURE

WEBSITE	100
COMMUNITY PLAN	750
BUS SHELTERS	2766

TOTAL	3616
--------------	-------------

FUTURE INCOME

BUS SHELTER GRANT	1419
COMMUNITY PLAN	750

TOTAL	2169
--------------	-------------

REMAINING FUNDS	3557
------------------------	-------------