

BODENHAM PARISH COUNCIL

Minutes of a Meeting of BODENHAM PARISH COUNCIL Held on Monday, 4th April 2011 at the Siward James Centre at 7.30 p.m.

Present: Cllr Avery, Cllr Clark, Cllr Davis, Cllr Herbert, Cllr James-Moore, Cllr Knott, Cllr Ling, Cllr Mitcheson and Cllr Tilford, together with the Parish Clerk.
Cllr Grumbley was also in attendance.

9 members of the public were present at the start of the Meeting.

1. **Apologies for Absence.** An apology for absence was received from Cllr Mullenger.
2. **Declarations of Interest.** There were no declarations of interest.
3. **Minutes of the Previous Meeting.**
 - 3.1 **Amey Job Numbers (Minute 4.2).** Cllr Clark stated that he had not reported that Amey have assigned a job number to the widening of the footpath by the bus stop alongside the village green. Cllr Davis had done so.
 - 3.2 **District Councillor's Comments (Minute 12).** Cllr Clark reported that there were two spelling errors in Minute 12.
4. **Matters Arising.**
 - 4.1 **Large Vehicles Using Chapel Lane (Minute 12.3).** Cllr Tilford reported that a reply had been received from S&A Produce Ltd. inviting Bodenheim Parish Council representatives to a meeting with the Commercial Manager and Customer Services Manager of S&A Produce. Cllr Tilford also reported that the use of milk tankers by the grainstore would require the grainstore to have a goods operating licence. **It was agreed that the Clerk would speak to Simon Wells of Lower House Farm about this.**
 - 4.2 **Additional Name on the War Memorial (Minute 5.7).** Cllr Clark queried whether it was appropriate to add the name of Major Stenner to the war memorial, given that he had not been killed in action. Cllr Mitcheson said that Major Stenner had been killed on active service, so it was appropriate to add his name. Cllr Tilford asked whether a formal request had been received to do this. Cllr Davis said that only an informal request had been received and offered to contact Major Stenner relatives. Mrs Babs Mitcheson reported that obtaining the details was in hand. Cllr Tilford then asked about the ownership of the war memorial. Cllr James-Moore said that, because the Parish Council insures and maintains the war memorial, it would seem to be the owner.
 - 4.3 **Ownership of the Parish Hall and the Car Park (Minute 5.10).** Cllr Clark requested that an inventory of Parish Council property be created.
5. **Progressing Outstanding Issues.**
 - 5.1 **Speeding Traffic on the A417.** Replies were still awaited to letters sent to Mr Andrew Lee-Jones and the Highway Authority. Cllr Grumbley reported that Herefordshire Council had collected data on traffic speed from near to Saffron's

Cross Garage and that these data should be available. **It was agreed that the Clerk should ask Herefordshire Council for the results of the survey to be made available to the Parish Council.**

- 5.2 **Parish Website.** Cllr Mitcheson reported that the data obtained from the CLP survey had been received from Herefordshire Council and are being examined to inform Phase 2 of the website.
- 5.3 **Community-Led Plan (CLP).** Cllr Ling reported that the data have been received from Herefordshire Council and will be circulated to members of the CLP for examination.
- 5.4 **Additional Name on the War Memorial.** This matter is covered in Minute 4.2 above.
- 5.5 **Provision of a Playground Slide.** The Clerk reported that no quotations had been received. Cllr Ling reported that some redundant playground equipment may be available in Leominster. Cllr Grumbley said that he would explore this matter.
- 5.6 **Road Safety – Ketch Lane/Millcroft Road Junction.** Action by Amey on repainting the white lines is still awaited. Cllr Tilford said that Herefordshire Council is not legally obliged to maintain road markings.
- 5.7 **Ownership of the Parish Hall and the Car Park.** Cllr Tilford reported that he has drafted a letter to Ms Sue Newbould asking for the title deeds to be sent to the Clerk, when they have been obtained.
- 5.8 **Unauthorized Signage on Public Roads.** Action by the Highway Authority is still awaited.

6. **Issues Raised by Members of the Public.**

- 6.1 **Potholes.** Mrs Liz Davies reported that she had rung Herefordshire Council about the potholes on the public highway at the entrance to Saffron's Garage. Cllr Tilford added that there were also bad potholes in Ketch Lane. **It was agreed that the Clerk should contact Herefordshire Council about this matter.**
- 6.2 **Road Sign at Saffron's Garage.** Mrs Gwen Bowden asked when the 40mph sign at Saffron's Garage was to be restored. **It was agreed that the Clerk should contact Herefordshire Council about this matter.**
- 6.3 **Support for the Bodenham Flood Protection Group.** Mrs Babs Mitcheson thanked the Parish Council and Cllr Grumbley on behalf of the Bodenham Flood Protection Group for all the help which had been received from them.
- 6.4 **Steps to the Slipway at Bodenham Bridge.** Mrs Ronnie Parker asked whether the steps down to the slipway could be cleaned, because they have been covered in spoil from the recent work there. Cllr Tilford undertook to contact the relevant organization.
- 6.5 **Dog Fouling.** Mrs Gwen Bowden asked about the hounds from the North Herefordshire Hunt fouling in Ketch Lane. The Clerk said that he had spoken to the Hunt Master, who would speak to the huntsman.

6.6 **Overgrown Hedge between Ashcroft Road and the Post Office.** Mrs Pat Smith asked about the overgrown leylandii hedge between Ashcroft Road and the Post Office, which obstructs the pavement and affects wheelchair access. Cllr Tilford undertook to take the matter further.

7. **Bodenham Flood Alleviation/Protection – Amey Correspondence.** Cllr Tilford reported that the Amey workforce had had problems with equipment being moved overnight and had also had technical problems. Cllr Tilford also reported that the concrete for the retaining wall had been poured, but needs some time to dry and set fully. He expressed his gratitude for the work of the Amey workforce in what had proved to be a very difficult job,

8. **Finance.**

8.1 **Monthly Accounts Statements.** Cllr Ling presented the statement of accounts, which was approved and is attached as Annex A. He reported that the invoice for David J Griffiths for £601 (raised in March 2011) had yet to be paid.

8.2 **Outstanding Invoices.** Cllr Tilford reported that three new invoices had been received. Cheques were raised for the following amounts:

- A B Clark £53.36
- Herefordshire Council (for C-LP work) £399.50
- Ray Taylor Building Services £842

9. **Planning Applications.**

9.1 **DMN/103110/FH and DMN/103110/L, Rose Cottage, Bodenham** (Lean-to extension). Cllr Tilford reported that this application has been approved by Herefordshire Council.

9.2 **DMS/110611/F, The Fox, Litmarsh, Marden** for a double garage and workshop/storage building. **It was agreed that the Parish Council has no objection to this resubmitted application.**

9.3 **DMN/110584/CD, Woodlands Bungalow, Queenswood Country Park, Dinmore Hill** (change of use of existing bungalow from residential to a development unit). **It was agreed that the Parish Council has no objection to this application.**

9.4 **DMN110389/L, 2 The Courtyard, Bodenham** (Installation of two velux windows). **It was agreed that the Parish Council has no objection to this application.**

9.5 **DMN110671/F, Maund Court** (Installation of photovoltaic panels on agricultural building). **It was agreed that the Parish Council has no objection to this application.**

9.6 **DMN/102973/F, Land adj. 10 Caldervale, Woodhouse Lane** (Proposed two single storey dwellings). Cllr Tilford reported that this application has been approved by Herefordshire Council.

10. **Updates.**

10.1 **Bodenham Flood Protection Group.**

10.1.1 On 10th March 11 members of the BFPG visited "UK Flood Barriers Limited" at Droitwich. The Company had a very impressive set up of the ground floor rooms of a house which could be flooded. All of the openings into the house had either products made by the company or items made by other manufactures fitted to them. The visitors were first shown how the water was kept out of the house by the firm's engineer who flooded the tank around the house. The water pressure closed the air bricks automatically, sealed the barriers across doorways and the non-return valves on the drains stopped water entering that way. A toilet bung was also fitted to the WC. Visitors were then shown how much water would flood into a house if a single air brick was left uncovered. After this they were given a demonstration of a large barrier set into the ground which rises automatically in a flood using the water pressure to raise and seal it.

10.1.2 On 29th March the Group held its monthly meeting, at which it was decided that the first working party of 2011 would be held on Friday 8th April, meeting at Brockington Bridge at 6.30pm.

10.1.3 On Sunday 12th June several gardens in Bodenham will be open to raise funds for the MS Society. Teas etc will be available at "The Forge" and, if members of the BFPG help, the money from the sale of teas, etc will be given to the BFPG funds.

10.1.4 The 11 members who visited UK Flood Barriers Ltd were very impressed with the organisation and the products demonstrated. It is proposed therefore to hold a Flood Protection Exhibition at Siward James Centre on Wednesday 20th July if the Group can obtain funding for the event.

10.2 **Community-Led Plan.** This item was discussed earlier (see Item 5.3).

11. **Correspondence Not Previously Circulated.** The Clerk reported that Public Transport News leaflets about the changes to bus transport conditions had were received. Copies were circulated and further copies would be placed on noticeboards.

12. **Any Other Business (including District Councillor's Comments).**

12.1 **District Councillor's Comments.** Cllr Grumbley reported that he had attended a meeting on the proposed new retail quarter in Hereford, which had received approval from Herefordshire Council on 17th February. He expressed the view that much progress had been made generally by Herefordshire Council on, for example, the new retail quarter, the new cattle market, which should open in June, and the flood alleviation scheme, on which work starts shortly.

12.2 **Street Party for Royal Wedding.** Cllr Tilford reported that he had received an email requesting Parish Council support for a street party to celebrate the forthcoming royal wedding. Cllr Ling suggested that a small donation be made. Cllr Tilford said that any donation would be used to provide bunting. Cllr Knott proposed that a donation of £50 should be made. Cllr Ling seconded the proposal, which was approved.

- 12.3 **Sewage in Berrington Drive.** Cllr Tilford reported that Cllr Clark had been contacted about sewage in Berrington Drive. He reported that the sewerage infrastructure there is unadopted and that sewage is backing up as a result of problem in the public sewerage system. He further reported that the responsibility for unadopted sewers is to be handed over to water companies in April 2011. Cllr Tilford reported that he has written to Welsh Water about this matter.
- 12.4 **Speed Indicator Device.** Cllr Tilford reported that the speed indicator device is now in 'covert' mode on Bodenham Moor and that the data from the latest location are now available.
- 12.5 **Rubbish Bin at Chapel Lane Bus Shelter.** Cllr Ling reported that he had been asked whether a rubbish bin could be provided at the Chapel Lane bus shelter. **It was agreed that the Clerk should obtain quotations for a new rubbish bin.**
- 12.6 **Post-Election Meeting.** Cllr Ling asked about the procedure to be followed at the next Parish Council meeting, which follows the elections on 5th May. **It was agreed that the Clerk should check the procedure.**

13. **Date of Next Meeting.**

- 13.1 There being no other business, the Meeting ended at 8.52pm.
- 13.2 The next Meeting will be held on 9th May at 7.00pm. It will consist of:
- 13.2.1 The Annual Parish Meeting
 - 13.2.2 The Annual parish Council Meeting
 - 13.2.3 The Parish Council Meeting

	CUMULATIVE	MARCH
BALANCE AT 5 APRIL		BALANCE AT 18 FEBRUARY
LLOYDS	23769	6874
BANK OF IRELAND	5660	0
TOTAL BALANCE	29429	6874
INCOME		
BANK OF IRELAND	5660	
ADVERTISING	1915	130
VAT REFUND	5864	
PARISH HALL LOAN	15749	
COMMUNITY PLAN	750	
PRECEPT	8150	
FLOOD GROUP	1171	481
TOTAL INCOME	39259	611
EXPENSES		
CAR PARK LOAN	1500	
COMMUNITY PLAN	1640	
BANK OF IRELAND	5660	
CLERK SALARY	1380	152
CLERK EXPENSES	379	
CAR PARK	39548	
CHURCH LANE SIGNS	151	
LAND REGISTRATION	251	
INSURANCE	598	
WEBSITE	400	
NEWSLETTER	2112	347
FLOOD GROUP	906	
ADVERT	57	
COUNCIL HALL RENTAL	190	
MESH SAND BAG CAGE	165	
SOCIETY OF COUNCIL CLERKS	66	
SIDS	5312	
PLAYGROUND INSPECTION	52	
AUDIT	335	
PARISH HALL GRANT	800	
PRINTER	150	
BUS SHELTERS	3480	3480
HANDRAIL	185	185
BRITISH LEGION GRANT	50	
TOTAL EXPENSES	65367	4164
BANK ACCOUNT 18 MARCH	3321	3321

CHEQUES RAISED NOT BANKED

TOTAL	0
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CHEQUES/INCOME NOT BANKED

BUS SHELTER GRANT	1419
ADVERTISING	160
TOTAL	1579

BALANCE	4900
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INVOICES AWAITING APPROVAL

OAK POSTS	828
COMMUNITY PLAN	400
FLOOD GROUP	53
TOTAL	1281

BALANCE	3619
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REPRESENTATION OF ACCOUNTS

LADYCLOSE ORCHARD	158
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FLOOD GROUP	1625
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COMMUNITY PLAN	210
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PARISH COUNCIL	1626
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FUTURE COMMITTED EXPENDITURE

WEBSITE	100
COMMUNITY PLAN	750
CAR PARK RETENTION	1001
TOTAL	1851

FUTURE INCOME

COMMUNITY PLAN	750
VAT REFUND	747
PRECEPT	4075
TOTAL	5572

REMAINING FUNDS	5347
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