

## BODENHAM PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING AT THE SIWARD JAMES CENTRE AT 7.30 PM ON MONDAY, 9<sup>TH</sup> JANUARY 2012

#### Attendance

Cllr Derek Ling (Chair)  
Cllr Bob Clarke  
Cllr Stan Davis  
Cllr Dennis Jackson  
Cllr Pam James-Moore  
Cllr Tony Mitcheson  
Cllr Rhian Powell  
Cllr Katy Wrathall

Cllr Jeremy Millar (District Councillor)

Mr Chris Smith (Clerk)

10 members of the public were present.

ITEM	ACTION
<p><b><u>AGENDA ITEM 1 – APOLOGIES</u></b></p> <p>1. Apologies were received from Cllrs Knott and Pollard.</p> <p><b><u>AGENDA ITEM 2 – DECLARATIONS OF INTEREST</u></b></p> <p>2. No declarations of interest were received</p> <p><b><u>AGENDA ITEM 3 – MINUTES OF THE PREVIOUS MEETING</u></b></p> <p>3. Cllr Davis proposed and Cllr Clarke seconded that the Minutes be accepted. <b>The Minutes were approved unanimously.</b></p> <p><b><u>AGENDA ITEM 4 - MATTERS ARISING FROM THE MINUTES</u></b></p> <p>4. <b>Minute 5: Parish Walk.</b> The Clerk reported that Amey had been approached and had offered dates in January.</p> <p>5. <b>Minute 10: Playground Lease.</b> The Clerk reported that he had been unable to find the deeds to the playground. Mr David Tilford advised that there was a reference to the deeds in the 1998 minutes and that the deeds were lodged in the Herefordshire Council Records Office. The Clerk was instructed to contact the Records Office and the Legal Department at Herefordshire Council.</p> <p>6. <b>Minute 20: Dog Fouling.</b> The Clerk reported that the dog wardens had been contacted and had been invited to attend a meeting of the Parish Council.</p> <p>7. <b>Minute 21: Fly Tipping.</b> The Clerk reported that the incidents of fly tipping had been reported and fly tipping notices had been requested.</p> <p>8. <b>Minute 22: Defects.</b> The Clerk reported that all the defects had been reported to Amey.</p>	CS

9. **Minute 25: Churchyard Grant.** The Clerk reported that the Church had been contacted and a reply was awaited.

10. **Minute 28: Bodenham Community Charity Board.** Cllr Ling reminded members that Mr Hugh Diamond and Dr Carolyn Knight had been nominated by the Parish Council as trustees. Cllr Ling said that he had subsequently written to request that the trustees present a report to the annual Parish Council meeting on the activities of the charity. Cllr Davies added that the trustees had confirmed that a report would be given.

11. **Broadband Questionnaire and the Newsletter.** The Clerk reported that the *Newsletter* editor had been contacted and had circulated details of how to obtain and complete the broadband questionnaire.

#### **AGENDA ITEM 5: OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE PARISH COUNCIL**

12. Mrs Eileen Watson asked whether the rail by the village green could be lowered. It was too high for most Siward James residents to reach. Cllr Mitcheson agreed to ask Mr Derek Pritchard about installing a lower rail.

TM

13. Mrs Gwen Bowden asked whether the overhanging hedge near Green Gables in Bodenham Moor could be cut back. The Clerk was asked to approach the new owners about this.

CS

14. Mr Steve Adams asked about installing a replacement grit bin near the Railway Inn. Cllr Ling reported that a request for a grit bin had been made, but that the Clerk should make another request on the grounds that there had been a grit bin at that location previously.

CS

15. Mr Peter Cleeton asked about the work being undertaken next to 2 Railway Cottages. He reported that roadways had been installed in two parts of the site. Cllr Millar reported that the Herefordshire Council Enforcement Officer would visit the site shortly to check whether the dimensions and location of the replacement structures were in line with regulations and planning permissions. Cllr Mitcheson asked whether he was aware of the excavation work being carried out near the top of 'God Almighty' hill above the electricity substation opposite the end of Smeadels Lane. It was not clear what the purpose of this work was, but it was said to be for a slurry pit. If so, it seemed likely to raise issues over the potential contamination of water supplies and in any case the siting was such as to cause concerns about the effects on the landscape and on the adjacent neolithic site. Cllr Millar replied that he was not aware of this work and suggested writing to the Enforcement Officer and the Environmental Agency. The Clerk was instructed to do this.

CS

16. Mr Tony Clark asked about the defects at the playground. Cllr Ling reported that a scope of works had been prepared and had been put out to tender.

17. Mr Clark also asked about the 30mph signs at the Rowberry Lane/C1125 junction, which had been taken down. The Clerk said that he had reported the defect, but would contact Amey again.

CS

18. Mr David Tilford had emailed about dog fouling in Bowley Lane. At Mr Tilford's request Cllr Ling read out Mr Tilford's email. After discussion the Clerk was instructed to write to the joint masters of the North Hereford Hunt about the matter and to the dog wardens asking them to visit when the hounds were being walked.

CS

#### **AGENDA ITEM 6: COMMUNITY-LED PLAN**

19. Cllr Ling reported that the final draft version of the CLP had been circulated to councillors and would be sent to Herefordshire Council. He added that quotations for the cost of printing would be obtained and that the final version of the Plan would be placed on the parish website and on CD. Cllr Ling then asked for councillors' comments on the

draft. No major objections were made, but Cllr Powell asked for an action point on clearing hedge cuttings to be added and that the data on bridleways be amended to emphasize the large numbers of young riders and the importance of safety for them. Cllr Clarke noted that the list of facilities did not include the Siward James Centre. It was agreed unanimously that the CLP be adopted and sent to Herefordshire Council for circulation.

#### **AGENDA ITEM 7: LITTER PICK**

20. Cllr Powell reported that there was considerable evidence of litter on the verges and that an action point had committed the Parish Council to future litter picks. Cllr Ling suggested that a litter pick be held on Saturday 10<sup>th</sup> March and that soup and rolls would be provided at the Parish Hall for participants. The Clerk was instructed to ask Amey to provide litter pick equipment on that date.

CS

#### **AGENDA ITEM 8: PROPOSED CHANGES TO LIBRARY SERVICES**

21. Cllr Wrathall reported that a public consultation was to be held into the Cultural Services departments at Herefordshire Council, which include Library Services. Cllr Mitcheson suggested forming a subgroup to create a Parish Council response for discussion at the next meeting. Cllr Wrathall volunteered to coordinate this.

KW

#### **AGENDA ITEM 9: DIAMOND JUBILEE CELEBRATIONS**

22. Cllr Ling asked for the Parish Council's views on the Diamond Jubilee celebrations and suggested coordinating with other groups in Bodenham. Cllr Powell suggested preparing a short questionnaire asking about the groups' plans. Cllr Powell and the Clerk agreed to prepare a questionnaire, which the Clerk would send to all groups in Bodenham.

RP/CS

#### **AGENDA ITEM 10: FINANCE**

23. Cllr Ling presented the monthly accounts, which were accepted and are attached as Annex A.

24. Cheques amounting to £179 for *Newsletter* advertising were passed to the Clerk.

#### **AGENDA ITEM 11: UPDATES**

25. **Community-Led Plan.** This was covered in Item 6 above.

26. **Bodenham Flood Protection Group.** Cllr Mitcheson said that the BFPG had not held a meeting in December, but that nevertheless there had been no slackening in its activities. The installation of flood protection equipment under the Environment Agency grant had continued up to, and after, the Christmas break and had now been completed on all except four houses. Preparations were in hand for the Group's next Meeting on Tuesday, 31 January, at which it was hoped that Mr Rod Hawnt would give a talk on the flood warning system he was donating to the Village. Councillors were very welcome to attend this Meeting – and, indeed, all the BFPG's Meetings, the dates of which are on the Parish Website. They would also be most welcome at the Group's Coffee Morning on Saturday 4<sup>th</sup> February in the Siward James Centre. Cllr Clarke remarked that he had been having difficulty in obtaining insurance at reasonable rates for his new house. Mrs Babs Mitcheson, the Secretary of the BFPG, offered to discuss this with him after the Meeting.

27. **Parish Hall.** Cllr Jackson said that there was no Parish Hall report, because no

meeting had been held since the last Parish Council meeting.

**AGENDA ITEM 12: CORRESPONDENCE NOT PREVIOUSLY CIRCULATED**

28. The Clerk reported that no items of correspondence had received, which had not been circulated previously.

**AGENDA ITEM 13: ANY OTHER BUSINESS (INCLUDING DISTRICT COUNCILLOR'S COMMENTS)**

29. Cllr Millar's Report is attached as Annex B. Cllr Millar further reported that the Prime Minister had visited Hereford in the previous week and had been very supportive of the new Enterprise Zone. He added that a meeting would be held on 16<sup>th</sup> January between himself and the chairmen and clerks of the parishes in the Hampton Court ward to discuss the latest developments on the localism issue.

30. Cllr Davis produced a copy of the Bodenham Community Charity Board's terms of reference, as approved by the Charity Commission in 1978, which are to be retained by the Clerk and available to Parish Councillors on request.

**AGENDA ITEM 14: DATE OF NEXT MEETING.**

31. The next Meeting will be held in the Siward James Centre at 7.30pm on Monday, 6<sup>th</sup> February 2012.

The Meeting ended at 9.20pm.

<b>BALANCE AT 5 APRIL</b>	<b>05-Apr-11</b>		<b>BALANCE AT 18 NOVEMBER</b>
LLOYDS		4147	8343
<b>TOTAL BALANCE</b>		<b>4147</b>	<b>8343</b>
<b>INCOME</b>			
ADVERTISING		1672	205
VAT REFUND		1686	0
CAR PARK LOAN		750	375
COMMUNITY PLAN		0	
PRECEPT		8150	0
FLOOD GROUP		729	506
<b>TOTAL INCOME</b>		<b>12987</b>	<b>1086</b>
<b>EXPENSES</b>			
CAR PARK LOAN		750	0
COMMUNITY PLAN		483	0
CHURCH GRANT		0	
CLERK SALARY		1211	152
CLERK EXPENSES		290	0
CAR PARK		1020	0
INSURANCE		610	0
WEBSITE		240	0
NEWSLETTER		1283	0
FLOOD GROUP		321	0
ADVERT		0	
HALL RENTAL		113	0
SOCIETY OF COUNCIL CLERKS		0	
PLAYGROUND INSPECTION		53	0
AUDIT		504	0
PARISH HALL GRANT		0	
BUNTING		26	
GRASS CUTTING		0	
OAK POSTS		842	
BRITISH LEGION GRANT		50	0
ELECTION EXPENSES		61	0
<b>TOTAL EXPENSES</b>		<b>7857</b>	<b>152</b>
<b>BALANCE AT 14 DECEMBER</b>		<b>9277</b>	<b>9277</b>

<b>CHEQUES RAISED NOT BANKED</b>			
PC ROOM HIRE		83	
CLP ROOM HIRE		68	
PARISH HALL GRANT		800	
CAR PARK LOAN		750	
SID		23	
<b>TOTAL</b>		<b>1724</b>	
<b>CHEQUES/INCOME NOT BANKED</b>			
		0	
<b>TOTAL</b>		<b>0</b>	
<b>BALANCE</b>		<b>7553</b>	
<b>INVOICES AWAITING APPROVAL</b>			
<b>TOTAL</b>		<b>0</b>	
<b>BALANCE</b>		<b>7553</b>	
<b>REPRESENTATION OF ACCOUNTS</b>			
<b>LADYCLOSE ORCHARD</b>		<b>158</b>	
<b>FLOOD GROUP</b>		<b>2087</b>	
<b>COMMUNITY PLAN</b>		<b>84</b>	
<b>PARISH COUNCIL</b>		<b>5224</b>	
<b>FUTURE COMMITTED EXPENDITURE</b>			
CHURCH GRANT		1050	
COMMUNITY PLAN		750	
GRASS CUTTING		625	
CLERK SALARY		608	
COMMUNITY PLAN PROJECTS		0	
<b>TOTAL</b>		<b>3033</b>	
<b>FUTURE INCOME</b>			
COMMUNITY PLAN		750	
<b>TOTAL</b>		<b>750</b>	
<b>REMAINING FUNDS</b>		<b>2941</b>	

**District Councillor's Report**

In this month's Report:

- **Salt bins**
- **Future options for Cultural Services**
- **Future options for Queenswood and Bodenham Lake**
- **Prime Minister's visit**
- **Local Development Framework**

- **Salt bins**

Following considerable confusion about the priorities for salt bins around the Ward, I am pleased to advise that a number of additional bins have been supplied via Amey in Humber, Ford & Stoke Prior and Hatfield & District PCs.

I hope that the priority system being implemented this year will be further refined for the future to the benefit of Parishes throughout the Ward.

Sadly, a locally placed bin at the junction of Risbury Road and Bowley Lane was stolen within 3 hours of being placed!

- **Future options for Cultural Services**

As part of a review of all the Council's services, options for how Cultural Services may be differently managed are under consideration. A consultation exercise is underway with responses due by 26<sup>th</sup> March 2012. Details may be found on the Council website.

- **Future options for Queenswood and Bodenham Lake**

Two workshops to look at how Queenswood and Bodenham Lake Country Park might be managed to ensure a sustainable future are being held. The first was held on 13<sup>th</sup> January, and a second workshop is planned in the next few weeks. Anybody with a view about how these magnificent facilities might be best used over the next few decades should contact the Queenswood representative on their Parish Council (Bodenham and Hope under Dinmore only), or me.

- **Prime Minister's visit**

David Cameron, Prime Minister visited Hereford on 5<sup>th</sup> January 2012 to meet representatives of Herefordshire Council and see for himself our plans for the new Enterprise Zone at Rotherwas. He also met local business leaders and was impressed with the plans and progress being made.

- **Local Development Framework**

My thanks to everyone who took the trouble to respond to the Local Development Framework consultation before Christmas.

The Cabinet should be reaching decisions on the next steps in the development of the LDF in early summer.

**With Christmas and New Year falling in the period since my last Report, there is relatively little news this month.**

**May 2012 bring you good health and happiness.**

If you need to contact me please either email me on [jmillar2@herefordshire.gov.uk](mailto:jmillar2@herefordshire.gov.uk) or phone me on 07767 441003, and I'll get back to you as soon as I can.

Jeremy Millar  
District Councillor, Hampton Court Ward  
January 2012