

BODENHAM PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD AT THE SIWARD JAMES CENTRE
at 7.30 pm on Monday, 7th January 2019**

Present: Cllr A Avery Cllr T Clark Cllr J Crane Cllr P James-Moore
 Cllr T Mitcheson Cllr T Morris Cllr D Tilford Cllr K Tremain

District Councillor Bruce Baker was also in attendance.

5 members of the public were present.

1. **Apologies for Absence.** Apologies for absence were received from Cllr Sharon Collin and Cllr Richard Layton.
2. **Declarations of Interest.** Cllr Mitcheson declared an interest in Agenda Item 11.
3. **Minutes of the Previous Meeting.** Minute 7.1 in the Minutes of the previous Meeting was amended to read "..... was not obstructed. The advice of the GPs was that pieces of equipment should focus on different parts of the body and skills." The Minutes were then approved unanimously (Proposer; Cllr Tilford: Seconder; Cllr Mitcheson).
4. **Matters Arising from the Minutes.**
 - 4.1 **Minute 4.2: Playground Gate.** The Clerk reported that he had passed Jacksons Fencing catalogue to Cllr Tilford. Cllr Crane asked about Cllr Avery's suggestion that a lock be purchased at a cost of c. £20 rather than paying for a new gate. This was agreed. Cllr Avery agree to order the lock. **ACTION: AA**
 - 4.2 **Minute 4.7: Lengthsman's Schedule.** The Clerk reported that he had removed from the Lengthsman's schedule the areas of grass-cutting, which were cut by Balfour Beatty, and would inform the Lengthsman of the revisions. **ACTION: CS**
 - 4.3 **Minute 5.1: Removal of Out-of-date Notices from Noticeboards.** The Clerk said that an item would appear in the next *Newsletter* asking people to remove expired notices from the noticeboards.
 - 4.4 **Minute 12.2: Proposed Transport Hub in Hereford.** Cllr Baker said that the transport hub was going ahead and that a public consultation was planned.
 - 4.5 **Minute 12.4: Child Poverty in Bodenham.** Cllr Baker said that he had sent a reply to Cllr Mitcheson, who had asked why Bodenham appeared as one of the parishes in Herefordshire with the largest incidence of child poverty. Cllr Mitcheson said that the inclusion of Bodenham in the figures appeared to result from a statistical anomaly.
5. **Opportunity for Members of the Public to Address the Parish Council.**
 - 5.1 Mrs Ann Hartfield commented on the unsafe condition of the C1125 from the field entrance beyond Rowberry Lane to Dunfield Lane. She said that the amount of mud on the road made the road slippery and dangerous. Cllr Baker said that he had reported the matter to Herefordshire Council. Mrs Susan Pugh said that as much as possible had been done to clean the road and that the cleaning would be repeated the following morning.
 - 5.2 Mrs Pugh asked to speak to Planning Application 184426 (see Minute 12.1 below). The Chairman agreed to consider the subject at this point in the Meeting. Mrs Pugh said that she and her husband proposed to move into the new house in Dunfield Lane allowing their son and his wife to move from 'Greenacres' in Dunfield Lane to Eastfields farmhouse, which is nearer to the calving pens. The vacant bungalow would then be available for a farm employee. Mrs Pugh was then asked about the caravan and mobile home at the farm. She said that the caravan was used by farm employees as a rest/changing room and the mobile

home was empty and would be moved, if they obtained the planning permission for the new house in Dunfield Lane. Mrs Pugh said that pre-application advice had been sought, and that the advice was positive, even though a small part of the footprint of the proposed property may lie outside the settlement boundary. Cllr Tilford had prepared a planning statement and proposed that a 'No objection' response be made to the application. This was agreed (Seconded; Cllr Clark).

6. **Adult Exercise Equipment Consultation.** Cllr Tremain said that the best way forward might be to hold a consultation based on a questionnaire, which she would draft. Cllr Crane asked about the location for the proposed equipment and suggested that the best place would be next to the playground. Cllr Mitcheson pointed out that Herefordshire Council had said that adult exercise equipment could be installed on the village green, but this might require the Parish Council to take responsibility for maintaining the green. Cllr James-Moore suggested that the area of the playground could simply be extended. Cllr Tilford suggested that a question about location could be included in the questionnaire **ACTION: KT**

7. **Herefordshire Community Champion Awards.** The Clerk reported that Herefordshire Council were seeking nominations for their Community Champions Awards. Cllr James-Moore said that details could be obtained from the Clerk and had been posted on the noticeboards and the Parish Website. She added that the details should be included in the February *Newsletter* and that the closing date for nominations was 11th February.

8. **Dinmore Hill Woods Woodland Management Plan.** Cllr Mitcheson pointed out that the Parish Council had been informed about the 10-year Woods Management Plan. Cllr Tilford suggested asking for dust and mud mitigation procedures to be in place throughout the duration of the Plan's implementation along the lines of the response which he had drafted. This was agreed. **ACTION: CS**

9. **Parish Council Summit on 24th January.** The Clerk reported that a second Parish Council Summit was to be held on 24th January, which he could attend as one of two possible representatives of the Parish Council. Cllr Mitcheson, who had attended the first Summit, said that Herefordshire Council were clearly attempting to keep in touch with parish councils, and that the Parish Council should support the initiative by attending the Summit. Cllr Avery volunteered to attend. The Clerk was instructed to put forward the names of Cllr Avery and himself. **ACTION: CS**

10. **Parking at the Post Office and Hair Affair.** The Clerk said that, although this issue had been discussed at previous meetings, it had been included on the Agenda following a request from Mr Tim Burnill. Cllr James-Moore pointed out that off-road parking was available on Bache's premises. Cllr Crane said that the banner above Hair Affair advertising the parking at Bache's was not very visible and was becoming frayed. Cllr James-Moore noted that Cllr Crane had pointed out that to some extent parked cars outside the Post Office served a useful purpose by slowing traffic at that point. Cllr Mitcheson said that, nevertheless, data from the SID showed that traffic speeds there of 50-60mph are not uncommon. Cllr Crane said that the only real solution would be a speed camera, and that the Locality Steward had said that the road at that point was "not fit for purpose". Cllr Tilford said extending the pavement beyond Cobweb Cottage might reduce the amount of parking. Cllr Tremain, however, suggested that cars would still be parked there with two wheels on the pavement. Cllr Baker said that he had spoken to Mr Simon Hobbs - the Highways Officer at Herefordshire Council - and would meet Mr Hobbs on site to examine the problem. **ACTION: BB**

11. Finance

11.1 **Monthly Accounts Statements.** The monthly bank statement had been circulated, as had the monthly accounts and spreadsheet. The accounts were approved (Proposer; Cllr Tilford; Seconded; Cllr Tremain) and are attached as Annex A.

11.2 **Spreadsheet.** The Clerk presented the spreadsheet and explained the details thereof. Cllr Clark asked for blank lines at the bottom of the spreadsheet to be removed to reduce the amount of paper needed to print the spreadsheet. **ACTION: CS**

11.3 **Outstanding Invoices.** The following invoices were presented for payment:

- C D Smith (Clerk's expenses: stamps: printer cartridges)	£32.48
- Bodenham Parish Hall (2018-19 grant)	£1200.00
- Richard Morgan (Lengthsman's invoice 44)	£292.00
- Park Home Sales.com (Website hosting and domain name renewal)	£268.80
- Bodenham Parish Hall (Hire of hall for litter pick)	£30.00

11.4 The payment of the outstanding invoices was approved (Proposer; Cllr Tilford: Seconder; Cllr Clark).

12. **Planning.**

12.1 The following planning applications were presented for consideration:

- 184426 - *Land to the west of The Hawthorns, South of Green Acres, Badgers and Eastfields Farm: New detached 3-bedroom house and attached garage, including change of use of agricultural land to residential.* See Minute 5.2 above.
- 182236: *Bodenham Lake Nature Reserve: Proposed re-profiling works to include: Southern land spit at the eastern end of the lake to be lowered and divided into three islands. Small island close to bird hide on the southern side of the lake will be cleared of trees, lowered and divided into three smaller islands. The southern half of the western island will be re-profiled and the material used to create a second small adjacent island.* Cllr Tilford had prepared a planning statement and proposed that a 'No objection' response be made to the application. This was agreed (Seconder; Cllr Tremain)

13. **Updates**

13.1 **Bodenham Flood Protection Group.** Cllr Mitcheson gave a report, which is attached as Annex B.

13.2 **Parish Hall.** In the absence of Cllr Layton no report was received.

14. **Correspondence Not Previously Circulated.**

14.1 Cllr James-Moore reported that she had received a letter from The Royal British Legion thanking the Parish Council for its donation.

14.2 The Clerk reported that he had received the latest issue of *Clerks and Councils Direct*, which he would circulate after studying an article on electronic banking, which might benefit the Parish Council.

15. **Other Business (including the District Councillor's Report).**

15.1 **District Councillor's Report.** Cllr Baker reported that:

- most of his monthly newsletter report concerned the judgement in the High Court about Herefordshire Council's shortcomings in children's and family services:
- he had been out with one of the four gangs of workmen repairing potholes and had been very impressed with their work:
- he had received a request from the Clerk to investigate lorries entering and leaving the grain store in Chapel Lane at unsociable hours. Cllr Baker said that he had contacted the Environmental Health Officer at Herefordshire Council about this, but had been told that nothing about noise nuisance was included in the original planning permission. The Environmental Health Officer had said that he would ascertain whether the planning approval included restrictions on hours of access.

15.2 Mrs Gwen Bowden asked Cllr Baker whether there was any progress on the question of installing a roundabout at the A417/A49 junction. Cllr Baker said that there was nothing to report.

15.3 Cllr Tilford thanked Cllr Baker for his participation in the affairs of the Parish. Cllr Tilford's thanks were echoed by all Councillors.

15.4 Cllr Clark reported that there had been two recent thefts in Risbury.

15.5 Cllr Avery said that large quantities of litter were being dumped from passing vehicles.

15.6 Cllr Avery added that the A417/C1125 junction was dangerous because large vehicles turning on to the C1125 from the East were forced to swing out across both carriageways. Cllr Mitcheson said that remodelling the junction was one of three possible uses for the Section

106 money for transport, and that the issue would be reviewed after the feasibility study of the Ash Grove Road to Hamwyn Joinery pavement had been produced.

15.7 Cllr Clark reported that the white lines at the junction of Ketch Lane and Millcroft Road were very faded and needed to be repainted. The Clerk said he had reported this and had been given a case number, but would report it again. **ACTION: CS**

16. **Dates of the Next Meetings.**

16.1 The next Meetings are on 4th February and 4th March.

16.2 There being no other business, the Meeting closed at 8.45pm.

December 2018 accounts

OPENING BALANCE on 16th NOVEMBER 2018 = £21909.66

Date	Income	Expenditure	Comment
19th November 2018		£80.75	BFPG PV56 (PHall room hire)
20th November 2018		£56.76	HMRC (Clerk's PAYE)
20th November 2018	£23633.99		2nd Section 106 payment
21st November 2018		£50.00	Royal British Legion (wreath)
26th November 2018		£50.00	Andrew Jelley (Opticians) refund
28th November 2018		£201.75	October Newsletter
30th November 2018		£227.50	Clerk's salary
5th December 2018		£13.50	Siward James BFPG room hire
5th December 2018		£54.00	Siward James PC room hire
5th December 2018		£42.00	BFPG sandbags
6th December 2018		£40.00	Footpath Officer invoice 368
7th December 2018	£350.00		BFPG Quiz
12th December 2018	£374.91		Parish Hall car park loan
14th December 2018		£218.50	November Newsletter
14th December 2018		£220.25	December/January Newsletter
18th December 2018		£749.83	Public Works Loan Board (for PHall car park loan)
TOTALS	£24358.90	£2004.84	

CLOSING BALANCE on 18th DECEMBER = (£21909.66 + £24358.90 - £2004.84) = £44263.72



BODENHAM FLOOD PROTECTION GROUP REPORT
(7 JANUARY 2018)

1. **Summary of the Past Month.** The weather has been unseasonably mild and dry and there has been no risk of flooding.
2. **Monthly Meeting.** As normal, there was no December monthly meeting.
3. **River Wye and Lugg Natural Flood Management Project.**
 - a. Herefordshire Council have decided to hold the ‘launch’ of the Bodenham Natural Flood Management (NFM) Project on the evening of Thursday, 24 January in the Siward James Centre. Doors open at 6.45pm for a 7.00pm start and the presentation and questions are likely to last about an hour. Refreshments will be available. (**Afternote:** The date of the Launch has now been changed to Wednesday, 23 January).
 - b. Posters and flyers advertising the Launch will shortly be distributed in the usual places and it is stressed that, although members of the BFPG will be helping, this is a Bodenham-wide – not a BFPG - event. The hope is that a wide cross-section of the local community will attend, especially landowners and those interested in the natural environment.
4. **The Annual Coffee Morning.** The Annual Coffee Morning will be held on Saturday, 19 January in the Siward James Centre from 10.00am to 12.00 noon. There will be a raffle and a Bring and Buy table instead of Tombola. Councillors are most welcome to attend!

K.A.M.